



CAHSPR ACRSPS

Canadian Association for Health
Services and Policy Research

L'Association canadienne pour la
recherche sur les services et les
politiques de la santé

Call for Abstracts Guidelines

2014 CAHSPR Conference

“Convergence of Health Policy and Evidence – Bridge Over Troubled Water”

May 13-15, 2014

(Pre-Conference Day May 12, 2014)

Hilton Toronto | Toronto, Ontario



The Canadian Association for Health Services and Policy Research is now accepting online submissions of abstracts for:

Oral Presentations

Poster Presentations

Panel Presentations

Conference Theme

“Convergence of Health Policy and Evidence – Bridge Over Troubled Water”

Abstract Themes

CAHSPR’s annual conference features a wide range of work related to health services and health policy. Abstracts do not have to be on the conference theme. We therefore encourage all research producers, users, and brokers to submit abstracts for presentation formats that are appropriate to their work.

Join us in Toronto

CAHSPR’s annual conference is Canada’s largest gathering of health care policy makers, managers, researchers, students and stakeholders. Held at a different location every year, it is attended by 600+ delegates annually. Don’t miss out on the chance to feature your work. Submit an abstract today!

Important Dates

Abstract due: Thursday, January 9, 2014

Notification of decisions: Monday, February 3, 2014

Submit online: <http://forms.f2fe.com/cahspr/2014/abstractcall>

Registration Opens: March 2014

Questions?

If you have any questions about abstracts, please contact Sally Cleford, CAHSPR Association and Event Manager
Email: scleford@cahspr.ca | Phone: (613) 288-9239



Presentation Format

Oral Presentations

A majority of the CAHSPR Conference is dedicated to the presentations of oral format. These are grouped by the Scientific Program Committee into thematically related areas. Each oral presentation will be given 15 minutes to present. Abstracts submitted for consideration as oral presentations can subsequently be considered for poster presentations if not accepted for the oral format.

Poster Presentations

Poster presentations will be on display at the conference for, the viewing times and the schedule for the posters will be confirmed after the call for abstracts is completed and presentations are selected. Posters must remain on display for the assigned presentation day. Poster sizes should not exceed 3ft high by 5ft wide. (Poster boards are 4ft high by 8ft wide with a frame).

New! In an effort to bring more attention to posters at the conference, CAHSPR is introducing “rapid fire poster presentations”. Top ranked poster presenters will be invited to participate in the rapid fire poster session. In addition to the traditional poster presentation session, selected presenters will have their poster displayed on the main screen and be given 3 minutes to provide an overview of their work to the conference participants.

Panel Presentations

Proposals for special thematic panels are encouraged when bringing together a group of experts adds significant value over and above individual presentations. Examples of such sessions would include:

- a panel of CEOs to discuss current challenges faced by regional authorities in a province or across provinces
- a panel of experts to discuss pros and cons of particular approaches to research (e.g., software assisted qualitative data analysis);
- a panel of experts to discuss a practical application of research results in health care settings;
- a panel of students to discuss experiences with HSR training programs.

Because the qualifications of individuals involved in special thematic panels are an important part of the value added, panel abstracts do not need to be “blinded” of the presenters’ identities.

NOTE: Panel presentations selected from the call for abstracts will be presented during concurrent sessions at the conference. These sessions will occur between plenary and sub-plenary sessions that are organized by the conference planning committee and sub-committees.

Abstract Submission Content Guidelines

The online process will collect contact information for the presenter, sources of funding, and whether the submission represents a student’s project.

Oral Presentations and Posters

To facilitate peer review, abstracts must be submitted in a structured format comprising four sections:

- Objectives (50-word limit);
- Approach (100-word limit);
- Results (125-word limit);
- Conclusion (50-word limit).

The abstract submitted should not exceed 325 words.

Panel Abstracts:

Panel abstracts will comprise a maximum of 500 words and can be in any format. Each submission should communicate the overall objectives of the panel and the unique contributions made by grouping the (maximum of five) presenters together. **Please note:** Panel abstracts do not need to be “blinded” of the presenters’ identities.

Instructions, Guidelines & Important Information

(Please read the information below carefully)

- Each abstract is to be submitted for one of three (3) formats:
 - Oral Presentations
 - Poster Presentations
 - Panel Presentations
- Proposals for presentations of any format (oral, poster or panel) must identify the presenting author as the main contact. The presenting author information should not be included in the content of the abstract itself.
- All abstracts must be submitted using CAHSPR's online abstract submission process.
- The text should appeal to CAHSPR's interprofessional membership of decision makers, managers, researchers, and trainees.
- All presenters accepted through the abstract submission process and/or presenting at the conference must register for and pay to attend the conference, and are responsible for their own related expenses. In addition, if the accepted presenter invites additional speakers to present with them at the conference, they must also register for and pay to attend the conference. Anyone only attending the conference to present their abstract must register for the conference (one day rate available). Travel and accommodation costs will not be covered. **All presenters must be registered by the early bird deadline for registration.** More details regarding registration as an abstract presenter will be provided upon acceptance of the abstracts for the conference.
- There is no limit to the number of abstracts an author may submit; however, the number of accepted oral presentations may be limited for each presenter. Groups of authors are therefore encouraged to share presenting responsibilities.
- Accepted abstracts will be published in the conference program which will be distributed to the conference delegates and will be made available electronically on the CAHSPR site following the conference.
- French submissions are encouraged – presenters are permitted to submit in the language of their choice and to present in the language of their choice.
- Abstract submissions should be for research that is either complete or will be complete by the conference dates.
- Abstracts are to be presented in the format for which they have been accepted.
- Names of authors and organizations must not appear in the text of the abstract (for orals and poster presentations only) to allow for blind peer review. (**Note:** you do not need to "blind" abstracts for panels that would bring together uniquely qualified leaders/experts to discuss a related topic).
- Avoid specialized jargon and undefined abbreviations. Do not include tables, figures, diagrams, footnotes, references, or acknowledgements in the text of the abstract.
- The conference office will aim to meet all reasonable requests for audio-visual equipment, based on the type and duration of the presentation. Upon acceptance, the conference secretariat will confirm audio visual details for your presentation.
- Please be sure to note specific requirements or considerations when submitting your abstract online.
- There will be selected opportunities in the abstract competition for oral presentations by researcher and decision maker pairs given this year's theme of "Convergence of Policy and Evidence." There will also be selected opportunities in the abstract competition for oral presentations by researcher and Aboriginal partners given our desire to encourage health services and policy research relevant for Aboriginal groups. We would encourage researcher/decision maker/Aboriginal partners to co-present posters, where applicable.

Abstract Areas of Focus

Abstracts submitted for the conference should identify which of the areas of focus below best describe the abstract being submitted.

- Aboriginal
- Cancer Care
- Capacity Building
- Chronic Disease Management
- Community Care (home health, residential, and long term care)
- Equity & Inequities (health, access, outcomes)
- Health Care Leadership and Management
- Health Care Quality and Safety
- Health Economics
- Health Human Resources
- Health Informatics and e-Health
- Health Policy & Politics
- Health Technology Assessment
- International (system, issues, experiences)
- Knowledge Translation & Exchange
- Mental Health
- Performance Measurement
- Pharmaceutical
- Primary Care
- Priority Setting / Values / Public Engagement
- Public Health
- Research Methods
- Other

Evaluation Criteria for Oral and Posters

Using a blind review process, the Scientific Committee will review oral and poster abstracts using the following criteria:

- The content of the abstract provides new insight and/or knowledge;
- The abstract is clear and well organized;
- The proposed presentation is innovative and/or original;
- The proposed presentation will be of significant interest to conference delegates.

Evaluation Criteria for Panels

The Scientific Committee will review panel abstracts using the following criteria:

- The clarity of the objective of the panel presentation;
- The relevance to the conference themes or high priority health system issues
- The quality of the presenters

Important Dates

Please note the following dates in your calendar:

Abstract submission opens: Monday, October 14, 2013
Abstract submission closes: Thursday, January 9, 2014
Notification of decisions: Monday, February 3, 2014
Registration Opens: Early March 2014

[Click here to submit your abstract!](#)